

**RESIDENTIAL CONSTRUCTION PERMIT REQUIREMENTS
GILA COUNTY COMMUNITY DEVELOPMENT
BUILDING SAFETY DIVISION**

2012 International Residential Code **REQUIRED** **SUBMITTED** **APPROVED**

Zoning _____

- Height / Use permit / Admin variance
- Review Parcel /Plat /ROS maps (easements / lot sizes)
- Check and confirm density lot coverage
- Size of home see SFR and SR zoning only
- Check restrictions / open permits or complaints in TRAKit

- APS** Approval for service panel location
- PDI** (Pre-Development Information Request)

Floodplain/Drainage

- Floodplain Use Permit if needed
Globe and Payson (928) 474-7196 or 7116
- Grading Permit, ROW (culvert) Permit, Drainage Permit/Approval
Globe and Payson (928) 402-8502

Wastewater Treatment Approval

- Wastewater Dept. CURRENT CLEARANCE LETTER, STAMPED SITE PLAN AND PLANS
(EXCEPTIONS: **Sanitary Districts:** Northern Gila County & Strawberry Hollow **Areas/Subdivisions served by ADEQ approved community wastewater treatment systems where a septic tank is not part of that system:** Eagle Glen, Hunter Creek, Portal IV, Solitude Trails **OR**
- Sewer fee receipt (Mesa Del Caballo) **OR**
- Approval for Grinder Pumps (Solitude Trails & Portal IV) **OR**
- Sanitary District Approval of Design (Strawberry Hollow)

Fire Department Stamped Site Plan & Provide Letter

- Pine/Strawberry 928-476-4272
- Ellison Creek SH, Ellison Creek Est, Mead Ranch, Collins Ranch, TontoVillage,
Thompson Draw, Diamond Point SH, Bear Flat
- Hellsgate Fire District 928-474-3835

Approved potable water supply

- Water Letter, well drillers report, water bill
- Blanket letters for Hunter Creek, Strawberry Hollow & Solitude Trails on file

Geo Tech Report for Copper Canyon Ranches

Design Review Board approval for properties on Hwy 60 frontage

- Two sets of plans
- Two Copies of Site plan (8 ½ x11, if possible)
- Two sets of Truss Calculations, Engineered I Joists
- Arizona stamped sealed Engineered Plans including calculations

PLAN REVIEW FEES ARE DUE AT TIME OF SUBMITTAL

OFFICE USE ONLY

Application:

- Assessor Parcel Number/ Parcel File Research
- Owner name, mailing address, phone number, physical address
(911 address required for all new homes)
- Owner-Builder Statement
- Contractor Information-(Copy of license with expiration date & bond)
- Construction Power Agreement
- Legal Access (specify if public, private or by easement)**
- Occupancy/ Use Compliance with Zoning

Residential Building Plan Checklist:

- Height of build
- Elevations:
- Floor plan:
- Braced walls: Lateral analysis: Heat Source: Appliances Located & Labeled
- Foundation: Slab/Monopor:
- Stem wall detail: Pier detail: Retaining wall: Engineering:
- Floor frame:
- Floor truss calcs: I-joist layout: Header schedule: Engineering:
& calcs
- Roof frame:
- Truss calcs: I joist layout: Header schedule: Engineering:
& calcs
- Cross section:
- Electrical plan: